

Office: 410-280-2940

Happy-Pet, LLC

www.Happy-Pet.net

Cell: 443-336-9614

Your Family Pet Sitter

mb@happy-pet.net

Pet Sitting Service Contract

CLIENT INFORMATION

Last Name:

First Name:

Home Address:

Subdivision:

Home Phone:

Work Phone #1:

Work Phone #2:

Cell Phone #1:

Cell Phone #2:

E-mail:

How Heard?

Key ID:

Misc.:

Veterinarian

Clinic:

Dr's Name:

Address:

Phone Number:

Misc:

Pet Health Insurance?

In the event of your pet's death during your absence, what arrangements should be made?

Emergency Contact #1 (Is there a nearby contact who we may call to assist with the care of your home or pet?)

Name:

Home Phone:

Business Phone:

Mobile Phone:

Address:

Misc:

House Key?

Emergency Contact #2 (Who would take custody of your pet in the event of a catastrophe preventing your return?)

Name:

Home Phone:

Business Phone:

Mobile Phone:

Address:

Misc:

House Key?

PET INFORMATION SHEET (print one form per pet)

Name:	Type:	Breed:	Birthday:
Sex:	Neutered/Spayed:	Description:	
Food (Brand, Schedule, Treats):			
Medication:			
Illnesses & Allergies:			
Behavioral Info: <ul style="list-style-type: none">• Socialized with people? Children?• Socialized with other animals?• Walks well on leash?• Separation anxiety?• Aggressive tendencies? Biting?• Alpha / Beta?			
Activities and Exercise:			
Litter Instructions:			
Known Commands:			
Misc.: <ul style="list-style-type: none">• Crated or Run of the House?• Outdoor access / doggie door?• Cats: indoor / outdoor / both?• Dog collars: Standard? Choker? Pronged? Gentle/Halti?• Electric Fence? If yes, does dog always wear collar?			

Security

Alarm: yes/no

Company:

Phone:

Panel Location:

Password:

Arm:

Disarm:

Misc:

Home Care Instructions

Mail:	Paper:	Garbage:	TV/Radio:	Lights:
Window Coverings:	Indoor Plants:	Outdoor Plants:	Bird Feeder:	Other:

Will pet-care responsibility be shared with anyone during your absence? Yes No

If yes, please give contact information of other person and details of job-sharing arrangement.

Others Who Have Access to Home

Name?	Relationship?	Frequency in Home?	Phone?

Locations

Pet Food:

- Storage?
- Where does pet eat?
- Treats?

Leashes and Collars:

Animal Crates:

Litter Box:

Cleaning Supplies:

- General Supplies?
- Mop and Bucket?
- Carpet cleaner?
- Special cleaning instructions?

Towels:

Plastic Bags:

Circuit Breaker:

Sump Pump:

Misc. Home Care Info.:

Service Options*

Daily Breaks

- Short Hop
- 15-minute Visit
- Standard Visit
- Bark in the Park
- Tag-a-long

Over Night

- Travel Service
- Sleep Over
- Slumber Party

Pet Taxi

- A-2-B
- Round Trip
- Emergency

Extras

- Suds
- Teeth and Ears
- Poop-Scoop & Litter
- Medication
- Multi-Pets

* Service options are described on the Happy-Pet web site and brochure and are subject to change.

Key fee:

- Waived
- Collected

Return keys to:

- 1. _____
- 2. _____

TERMS AND CONDITIONS

The undersigned parties to this Pet Sitting Service Contract ("Contract") hereby agree as follows:

1. This Contract will take effect upon signature by both Client and Happy-Pet, LLC ("H-P") and will remain in effect until terminated by either party as provided below in Paragraph Eleven (11). This Contract covers the care of the pet(s) specified by Client above. Additional pets not belonging to Client's household are not covered by this Contract. Client expressly authorizes H-P and its agents to enter Client's home to perform the services discussed in this Contract, including any special services involving transportation or overnight stays.
2. H-P is authorized to perform care and services as outlined in this Contract, including, but not limited to, requests to administer specified medications. In the event of an emergency, the Client entrusts H-P to use reasonable judgment in caring for the Client's pet(s) and home. Should medical attention be necessary and the specified veterinarian is unavailable, Client expressly authorizes H-P to seek emergency veterinary care. Every attempt will be made to notify Client regarding the situation. However, if Client is not reachable and time is of the essence, Client authorizes H-P to approve medical and/or emergency treatment as recommended by a veterinarian, up to \$_____. Client agrees to reimburse H-P for any and all reasonable expenses incurred, and Client shall release and hold harmless H-P from all liabilities related to transportation, treatment, and any expenses associated with such care.
3. Client may make telephone or email reservations for service at any time during the term of this Contract. Client acknowledges that service is not scheduled until H-P confirms with the Client that the reservation has been accepted. Such confirmation may be via email or telephone. All scheduled visits will be governed by all the terms of this Contract. H-P appreciates as much advance notice as possible and will make every effort to accommodate all requests.
4. In the event of early return home, Client must notify H-P immediately to avoid being charged for an unnecessary visit. If the Client needs to cancel a reservation, the following is the cancellation policy for each type of H-P service:

a. Daily Service

H-P requires 24-hour notice to cancel service. H-P reserves the right to charge the Client for any service which is not cancelled 24-hours in advance. Any cancellations made after 9:00 a.m. the day of the scheduled service will result in the Client being charged for that day's service.

b. Travel Service

(i) 3 nights or less: H-P requires 48-hour notice to cancel service, and will not charge the Client if such notice is given. Clients will incur a charge of 25% of the scheduled service fee if 48-hour notice is not given.

(ii) 4 nights or more: H-P requires 48-hour notice to cancel service, and will not charge the Client if such notice is given. Clients will incur a charge of 50% of the scheduled service fee if 48-hour notice is not given.

c. Holiday Service

Seven days notice is required to cancel Holiday Service (defined below). H-P will return the 50% deposit if such notice is given. The 50% deposit will not be refunded to Clients who cancel less than seven (7) days in advance of the first visit.

5. Holiday Service includes reservations during the following Holidays: Easter, Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day. Holiday Service includes the entire reservation made during that time period (i.e. if a reservation is made for Memorial Day weekend). A \$15.00 Holiday charge will be assessed if service is provided on one of the days listed above. At the time the reservation is made, H-P will collect a deposit of 50% of the total Holiday Service invoice.
6. Client acknowledges that payment is due immediately upon completion of a scheduled service period without further invoice or notice. H-P accepts cash or checks for payment. A ten-dollar (\$10.00) fee will be added to unpaid balances after thirty (30) days, and an additional fifty cents (\$0.50) will be accessed each day thereafter. Fees incurred by H-P as a result of a returned check will be the Client's responsibility. Client agrees to reimburse H-P for additional charges incurred for providing additional food and/or home supplies or fulfilling any special requests. In the event it is necessary to initiate collection proceedings on the account, Client will be responsible for all attorneys' fees and costs of collection.
7. Client will provide H-P with two (2) house keys during the initial appointment. If client only provides one (1) key, a five-dollar (\$5.00) key-duplication fee will be assessed. Client's keys will be returned to Client when services provided have been paid in full. Keys will be returned only to individuals designated by Client on this Contract. In the event that it is necessary for H-P to employ a locksmith to gain entry into Client's home due to a malfunction of the lock or other event outside of H-P's control, the Client expressly authorizes H-P to utilize a locksmith, and the Client shall be responsible for all costs incurred. H-P will make every effort to contact Client or Client's designated Emergency Contact before engaging any locksmith services.
8. Client acknowledges that if anyone else has access to Client's home while H-P is performing its services, or Client's pet(s) has free access to the outdoors, H-P is not liable for any damages or losses to Client's home or pet(s).
9. Client certifies that all pets are currently vaccinated. Should an H-P pet sitter be bitten or otherwise exposed to any disease or ailment from Client's pet(s), it will be Client's responsibility to pay all costs and damages incurred by the victim.
10. H-P agrees to provide the services stated in the Contract in a reliable, caring, and trustworthy manner. In the event H-P encounters a situation which is out of H-P's control, including, but not limited to, inclement weather, natural disaster, acts of God, unpredictable animal behavior, or sudden sickness or death of the pet(s), H-P is entrusted to use best judgment in caring for Client's pet(s) and home. In consideration of the care provided by H-P, and as an express condition thereof, the Client expressly waives and relinquishes any and all claims against H-P except those arising from H-P's gross negligence or willful misconduct.
11. H-P and Client each may terminate this Contract at any time by written notice to the other. H-P will be entitled to payment for all services rendered until such written notice of termination is received, and for any transition services reasonably required to provide for the health and welfare of Client's pet(s). H-P will not terminate this Contract during a period of scheduled service unless H-P determines, in its sole discretion, that a danger exists to the health or safety of an H-P pet sitter. Every attempt will be made to notify the Client and the Client's specified Emergency Contacts regarding such a situation, at which time a reasonable solution may be negotiated.
12. This Contract shall be governed by the laws of the State of Maryland.

I have reviewed this Pet Sitting Services Contract in its entirety. The information that I have provided is complete and accurate, and I agree to all of the terms and conditions as set out above.

Client _____ Date _____
By: _____
Print Name: _____

Happy-Pet, LLC _____ Date _____
By: _____
Print Name: _____
Authorized Representative